

NATIONAL TRAPPERS ASSOCIATION

BYLAWS

TABLE OF CONTENTS

PREAMBLE	3
ARTICLE I - NAME	3
ARTICLE II - GOALS	3
ARTICLE III - INDIVIDUAL MEMBERSHIP	3
Section 1. Classifications	3
Section 2. Dues	3
Section 3. Discipline.	4
ARTICLE IV - AFFILIATION MEMBERSHIP	4
Section 1. Classifications	4
Section 2. State Affiliates.	4
Section 3. Associate Affiliates	4
Section 4. Challenges.	4
ARTICLE V - OFFICERS	4
Section 1. Elected Officers	4
Section 2. Qualifications	5
Section 3. Nominations and Elections	5
Section 4. Term of Office	5
Section 5. Vacancies	5
Section 6. Duties	5
ARTICLE VI - THE BOARD OF DIRECTORS	6
Section 1. Composition	6
Section 2. Qualifications	6
Section 3. Selection	6
Section 4. Power and Authority	7
Section 5. Duties	7
Section 6. Quorum	7
Section 7. Meetings	7
Section 8. Attendance	8
ARTICLE VII - THE EXECUTIVE COUNCIL	8
Section 1. Composition	8
Section 2. Power and Authority	8
Section 3. Duties	8
Section 4. Quorum	8
Section 5. Meetings	8
ARTICLE VIII - COMMITTEES	9
Section 1. Standing Committees	9
Section 2. Composition	9

Section 3. Duties	9
Section 4. Special Committees	9
Section 5. Quorum	10
Section 6. Vacancies	10
ARTICLE IX - CONVENTIONS AND MEMBERSHIP MEETING	10
Section 1. General Membership Meeting	10
Section 2. National Convention	10
Section 3. Regional Conventions	10
ARTICLE X - ELECTRONIC MEETINGS AND MAIL BALLOTS	10
Section 1. Electronic Meetings	10
Section 2. Mail ballots	10
ARTICLE XI - ADMINISTRATIVE OPERATIONS	10
Section 1. NTA Headquarters	10
Section 2. Office Manager	10
Section 3. Fiscal Year	11
Section 4. Bonding.	11
ARTICLE XII - PARLIAMENTARY AUTHORITY	11
ARTICLE XIII - AMENDMENTS TO THE BYLAWS	11
Section 1: Amendment By Mail	11
Section 2: Amendment at Annual Meeting	11

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15

PREAMBLE

We, the trappers of North America, with feeling of profound respect and gratitude toward the valiant fur trappers who have gone before us, whose courageous deeds and exploits will forever embellish the pages of our nation's early history, and whose rich wildlife legacy has been bequeathed to us, associate ourselves for the following purposes: to promote sound environmental education programs; to promote sound conservation legislation and administrative acts; to save and faithfully defend from waste the natural resources of the United States; to secure a continued annual fur harvest using the best tools presently available for that purpose; and to cooperate with other organizations and agencies with compatible goals.

16
17
18
19
20
21
22

ARTICLE I - NAME

This organization shall be known as the National Trappers Association, hereinafter called the "NTA," incorporated as a nonprofit corporation under the laws of the State of Iowa.

23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40

ARTICLE II - GOALS

It shall be the goal of the NTA to:

1. Educate the public on the consumptive use of wildlife resources as a necessary and proper tool of wildlife management;
2. Develop, support, and promote a comprehensive educational program based upon scientific study and technological research for the advancement, restoration, wise use, management, and conservation of wildlife and other natural resources;
3. Educate trappers in the proper harvesting and management of furbearers;
4. Promote sensible, scientifically sound legislation and administrative procedures pertaining to the management of furbearing animals;
5. Oppose unscientific and inappropriate legislation pertaining to the management of furbearing animals;
6. Educate the public concerning the unscientific and factually unfounded information and attitudes promoted by anti-sportsman organizations; and
7. Encourage and promote strong, active state trappers associations.

41
42
43
44
45
46
47
48
49
50
51
52
53
54

ARTICLE III - INDIVIDUAL MEMBERSHIP

Section 1. Classifications. There shall be the following membership classifications:

1. Regular Adult Membership
2. Regular Adult Membership without official NTA publication for family members of regular, junior, lifetime, and senior lifetime members
3. Junior Membership - Fifteen (15) years of age and younger
4. Lifetime Membership
5. Lifetime Membership - President's Club
6. Lifetime Membership without official NTA publication
7. Senior Lifetime - Seventy (70) years of age and older
8. Foreign Membership

Section 2. Dues.

- 55 1. Dues shall be established by the board of directors.
56 2. Dues are payable on the member's anniversary date. Members whose dues are
57 not paid within one month of the anniversary date shall be dropped from
58 membership.
59 3. The board may adopt policies regarding reinstatement of a member.
60

61 Section 3. Discipline.

- 62 1. Members shall not engage in conduct injurious to NTA or its object.
63 2. The ethics committee shall handle allegations of misconduct.
64

65
66 **ARTICLE IV - AFFILIATION MEMBERSHIP**
67

68 Section 1. Classifications.

69 The affiliation classifications shall be state affiliates and associate affiliates.
70

71 Section 2. State Affiliates.

- 72 1. A state affiliate is a state trapping association which has been accepted as the
73 official affiliate by the NTA. There shall be only one state affiliate per state except
74 for those state associations which were affiliated prior to January 1, 1979, and
75 which has maintained its affiliation, even though it might be one of several
76 affiliates in one state.
77 2. A state affiliate in good standing is entitled to a director who shall be an NTA
78 member in good standing selected according to that affiliate's selection process.
79 3. The board may establish rules regarding state affiliates which may include
80 disaffiliation procedures.
81

82 Section 3. Associate Affiliates.

- 83 1. As associate affiliate is a organization that has goals and objectives compatible
84 with NTA.
85 2. An associate affiliate is not entitled to representation on the board of directors.
86 3. The board may establish rules and regulations regarding associate affiliates
87 which may include disaffiliation procedures.
88

89 Section 4. Challenges.

90 In the case where there is more than one state-wide trappers organization and one
91 organization has maintained its affiliation with NTA, but has not seated a
92 representative at the board of directors' meeting for three (3) consecutive years, the
93 current state affiliate may be challenged. The challenging organization must have been
94 an associate affiliate of the NTA for at least two (2) consecutive years prior to the
95 challenge and explain in writing why they feel more qualified to represent trappers in
96 their state. The challenge shall be forwarded to the NTA president or the office
97 manager. Upon receipt of a challenge, the person receiving the challenge shall cause the
98 challenge to be distributed to the current affiliate organization's president and the NTA
99 executive council. The current affiliate shall have sixty (60) days to reply to the
100 challenge from the date of the letter notifying them of the challenge. The executive
101 council shall evaluate the challenge and reply to the challenge and shall make a
102 recommendation to the board within forty-five (45) days of receiving the reply to the
103 challenge. The vote on the matter shall be during the annual board meeting.
104

105
106 **ARTICLE V - OFFICERS**
107

108 Section 1. Elected Officers. The elected officers of NTA shall be a president, vice

109 president, general organizer, and conservation director.

110

111 Section 2. Qualifications.

112 To be eligible to serve in an elected office, an individual shall:

- 113 1. Have been a paid member for the immediately preceding two (2) years; and
- 114 2. Have paid current dues.

115

116 Section 3. Nominations and Elections.

- 117 1. The elections committee chairman shall receive nominations according to
- 118 procedures adopted by the board.
- 119 2. The elections committee shall prepare the official ballot, with instructions. If
- 120 there is a contested office, a sample ballot shall be published in the *American*
- 121 *Trapper*. If the official sample ballot is challenged in writing by a nominee, the
- 122 elections committee chairman shall present the challenge to the board for
- 123 resolution.
- 124 3. The officers shall be elected biennially by mail ballot according to procedures
- 125 adopted by the board of directors. A plurality vote shall elect. Write-in
- 126 candidates are ineligible for election, and those ballots shall be treated as illegal
- 127 votes.
- 128 4. The board of directors shall adopt a procedure for contesting election results.

129

130 Section 4. Term of Office.

- 131 1. The president and general organizer shall be elected in odd-numbered years. The
- 132 vice president and conservation director shall be elected in even-numbered
- 133 years.
- 134 2. Term of office shall be for two (2) years or until successor is elected.
- 135 3. Term of office shall begin the day following the conclusion of the annual
- 136 convention.
- 137 4. No elected officer shall be eligible to serve for more than three (3) consecutive
- 138 terms in the same office.

139

140 Section 5. Vacancies.

- 141 1. A vacancy in the office of president shall be filled by the vice president.
- 142 2. A vacancy in any other office shall be filled by the executive council.

143

144 Section 6. Duties. The officers shall perform the duties provided in this section and such
145 other duties as are prescribed for the office in these bylaws, by the board of directors, by
146 the president, or in the adopted parliamentary authority.

- 147 1. The president:
 - 148 a. Shall be the chief executive officer of NTA;
 - 149 b. Shall preside at the meetings of the membership, board of directors, and
 - 150 executive council;
 - 151 c. Shall appoint, subject to board approval, the chairmen and members of all
 - 152 standing committees except as provided elsewhere in these bylaws;
 - 153 d. Shall serve as an ex officio member of all committees except as provided
 - 154 elsewhere in these bylaws; and
 - 155 e. May create and appoint special committees to carry out specific tasks.
- 156 2. The vice president:
 - 157 a. Shall have general oversight of the national convention and regional
 - 158 conventions;
 - 159 b. Shall serve as chairman of the convention site selection committee;
 - 160 c. Shall serve as chairman of the awards committee; and
 - 161 d. Shall become president in the event of a vacancy in that office.
- 162 3. The general organizer:

- 163 a. Shall assist with the organization of state or local trappers associations;
- 164 b. Shall provide assistance to state affiliates and associate affiliates;
- 165 c. Shall assist the NTA directors in the fulfillment of their duties; and
- 166 d. Shall develop, as requested by the executive council, any official
- 167 guidelines pertaining to director responsibilities for executive council
- 168 approval.
- 169 4. The conservation director:
- 170 a. Shall serve as the NTA's representative on wildlife management and
- 171 conservation organizations as assigned by the president and/or executive
- 172 council;
- 173 b. Shall review and develop comments on federal and state actions that
- 174 affect trapping;
- 175 c. Shall provide information to the the public the need for biologically
- 176 sound furbearer management practices;
- 177 d. Shall promote proper and ethical trapping methods and attitudes; and
- 178 e. May provide comments on behalf of the NTA, representative of the NTA
- 179 position, when public comments allowed on public use areas.
- 180
- 181

ARTICLE VI - THE BOARD OF DIRECTORS

182
183
184 Section 1. Composition. The members of the board of directors, herein also called the
185 board, shall be:

- 186 1. The elected officers;
- 187 2. The immediate past president who shall be named a director at large;
- 188 3. One representative from each state affiliate;
- 189 4. One representative from the Fur Takers of America;
- 190 5. A maximum of six (6) directors at large which includes the immediate past
- 191 president; and
- 192 6. A regional director from each region
- 193

194 Section 2. Qualifications.

- 195 1. Each director or representative must be a member in good standing.
- 196 2. The directors at large and the regional directors must have been an NTA member
- 197 in good standing for a minimum of one year before service as a director.
- 198 3. Only those who have agreed to serve if elected shall be eligible for election.
- 199

200 Section 3. Selection.

- 201 1. In the event the immediate past president is unable, unwilling or ineligible to
- 202 serve, that position shall not be filled.
- 203 2. Each director or representative shall reside in the state represented with the
- 204 exception of any member who has been representing a state other than the state
- 205 they reside may continue to do so until they are no longer the representative or
- 206 director from that state.
- 207 3. The representative from the Fur Takers of America shall be selected according to
- 208 the FTA selection process.
- 209 4. Directors at large
 - 210 a. Election shall be at the annual board meeting
 - 211 b. A maximum of two directors at large may be elected per year
 - 212 c. A majority vote shall elect
 - 213 d. Election shall be by ballot
 - 214 e. Term of office shall be three (3) years
 - 215 f. Vacancies shall not be filled
- 216 5. Regional directors

- 217 a. Election shall be at the annual board meeting
218 b. Term of office shall be three (3) years
219 c. Shall have served as a director at either the state or national level from a
220 state affiliate in that region
221 d. In the event of a vacancy, the executive council shall select a replacement
222 until the following annual board meeting at which time the board shall
223 elect a replacement for the remainder of the term
224 e. Election shall be by ballot unless there is only one nominee for that region
225 f. A majority vote shall elect
226

227 Section 4. Power and Authority. The board of directors shall be vested with the
228 management of the affairs in accordance with applicable law and the provisions in these
229 bylaws.
230

231 Section 5. Duties. The board shall

- 232 1. Formulate policies to assist the staff, executive council, and officers carry out
233 their duties except those policies that naturally fall to the executive council,
234 committees, or staff;
235 2. Have veto power over the executive council on all executive council decisions.
236 3. Have sole power and authority to borrow funds, sell, mortgage, lend, pledge, or
237 otherwise dispose of NTA property;
238 4. Elect three members to the executive council;
239 5. Approve financial policies;
240 6. Approve the annual budget;
241 7. Approve the audit committee report;
242 8. Establish dues;
243 9. Approve contracts for independent contractors;
244 10. Approve appointments of the president of members and chairmen of standing
245 and special committees;
246 11. Adopt the procedure for selection of the ethics committee and hall of fame
247 committee chairmen and members; and
248 12. Perform such other duties as are specified in the bylaws
249

250 Section 6. Quorum. A quorum shall consist of 1/3 of the members.
251

252 Section 7. Meetings.

- 253 1. Annual meeting. The board shall hold an annual meeting immediately prior to
254 the start of the annual NTA convention and in the same general location of the
255 convention.
256 2. Special meetings. Special meetings may be held at the call of the president and
257 shall be held upon the written request of twenty (20) directors.
258 3. Notice. The NTA staff shall send notices of the annual meeting and any special
259 meetings to each board member by US postal mail, fax, or e-mail at least thirty
260 (30) days before the date of the meeting. Each board member shall specify, in
261 writing, which delivery method he prefers; if a board member does not specify a
262 preferred method, first class mail shall be used. In the case of special meetings,
263 the notice shall include the purpose for which the meeting is called and no other
264 business may be transacted. Notice may be waived by the board members in
265 accordance with statutory requirements.
266 4. Relationships with Related Businesses: Any member or employee of the NTA
267 who has an interest as trustee, director, proprietor, officer, partner, or other
268 principal of any business, corporation, or other entity which conducts any
269 business with the NTA in excess of two thousand dollars (\$2,000.), either within a
270 year, or through any contract(s) originating within the same year, shall

271 immediately file a written statement as to the nature and amount of all said
272 business with the executive council, who shall transmit such statement to the
273 board within thirty (30) days.
274

275 Section 8. Attendance

276 NTA members may attend and participate at meetings of the board, provided,
277 however, that they shall not attend when the board is in executive session unless
278 specifically invited by the board.
279

280 **ARTICLE VII - THE EXECUTIVE COUNCIL**

281 282 Section 1. Composition

283 The executive council shall consist of:

- 284 1. the four elected officers
- 285 2. three (3) members of the board; each of the councilors elected by the board shall
286 serve for a three (3) year term; one councilor shall be elected by the board at each
287 annual convention to serve a full term; any vacancy shall be filled within thirty
288 (30) days by the board of directors by mail ballot
- 289 3. the immediate past president as a non-voting member
290

291 Section 2. Power and Authority

292 The executive council is specifically authorized to exercise all the powers of the board
293 when the board is not in session.
294

295 Section 3. Duties. The executive council:

- 296 1. Shall establish job descriptions, including remuneration, for any paid staff; subject
297 to Article VI, The Board of Directors, Section 5. Duties, 2.
- 298 2. Shall hire an office manager who shall be responsible for office staff; subject to
299 Article VI, The Board of Directors, Section 5. Duties, 2.
- 300 3. Shall hire contractors; subject to Article VI, The Board of Directors, Section 5.
301 Duties, 2. note, however, the board of directors shall approve all contracts;
- 302 4. May adopt policies; and
- 303 5. Shall not:
 - 304 a. Repeal, amend, or adopt new bylaws, or attempt in any way to do so;
 - 305 b. Fill board-elected vacancies on the council;
 - 306 c. Approve the submission of matters directly to the membership, or submit to
307 the members any action requiring member approval without first submitting
308 same to the board for approval;
 - 309 d. Take any action reserved explicitly and exclusively to the board or the NTA
310 membership;
 - 311 e. Formulate corporate policy or execute corporate activities of such major
312 significance as to warrant action by the full NTA board; or
 - 313 f. Execute any document to mortgage, lend, pledge, or encumber this corporation
314 or its assets without prior approval of the board.
315

316 Section 4. Quorum. A quorum shall consist of four (4) council members who are
317 eligible to vote.
318

319 Section 5. Meetings.

- 320 1. The council shall meet at least twice a year.
- 321 2. All meetings of the executive council shall be deemed regular meetings.
- 322 3. A meeting notice for each meeting shall be delivered to each executive council
323 member by US postal mail, fax, or e-mail at least four (4) days prior to a meeting;
324

- 325 each executive council member shall specify, in writing, which delivery method he
326 prefers; if an executive council member does not specify a preferred method, e-
327 mail shall be used.
- 328 4. The board of directors shall be sent the approved minutes of all council meetings
329 within eight (8) weeks of any meeting.
 - 330 5. The board of directors may establish attendance standards for board-elected
331 members of the council and may remove such members for non-attendance.
 - 332 6. NTA members may attend in-person meetings of the executive council except
333 when the council is in executive session.

334 335 336 **ARTICLE VIII - COMMITTEES**

337
338 Section 1. Standing Committees. There shall be the following standing committees:
339 Audit; Awards; Bylaws and Resolutions; Convention Site Selection; Credentials;
340 Education; Elections; Ethics; Finance; Membership; NTA/FTA Alliance; Scholarships
341 and Grants; Publications; Trapper Hall of Fame.

342
343 Section 2. Composition.

- 344 1. Except as provided in the bylaws, the president shall annually appoint committee
345 chairmen and members subject to approval of the board of directors. The
346 appointments may include non-voting resource advisors who may be excluded
347 from meetings when the meeting is in executive session. The president shall be an
348 ex officio member of all committees except the ethics committee and the hall of
349 fame committee.
- 350 2. The awards committee chairman shall be the vice president and shall include the
351 president as a member.
- 352 3. The bylaws and resolutions committee shall include the attorney and
353 parliamentarian as non-voting resource advisors.
- 354 4. The convention site selection committee chairman shall be the vice president; the
355 committee members shall be the regional directors; the committee shall include the
356 convention coordinator as a non-voting resource advisor.
- 357 5. The elections committee chairman shall choose the members of the committee;
358 committee members shall not include any candidates for office, members of their
359 immediate family, or any officers.
- 360 6. The ethics committee chairman and members shall be selected according to the
361 procedures adopted by the board of directors.
- 362 7. The finance committee shall include the office manager and finance manager as
363 non-voting resource advisors.
- 364 8. The hall of fame committee chairman and members shall be selected according to
365 the procedure adopted by the board of directors.
- 366 9. The membership committee shall include the office manager and the membership
367 secretary as non-voting resource advisors.
- 368 10. The publications committee shall include the editor, the finance manager, and the
369 office manager as non-voting resource advisors.

370
371 Section 3. Duties.

372 Duties of committees shall be listed in a policy manual approved by the board of
373 directors. At least once each year, each standing committee shall submit a written
374 report to the board at a regular meeting of the board, and at such other time as may be
375 requested by the president. It may also make written reports and recommendations to
376 the board of directors or to the executive council at any meeting or by mail.

377
378 Section 4. Special Committees. Special committees may be created by the board of

379 directors, the executive council, or the president; members of such committees shall be
380 selected by the creating body.

381
382 Section 5. Quorum. A majority of the committee members shall constitute a quorum.
383 The president shall not be counted in determining whether or not a quorum is present
384 except for the awards committee.

385
386 Section 6. Vacancies. Except as otherwise provided in the bylaws, vacancies on a
387 committee shall be filled in the same manner as the original selection of the members.
388

389 390 **ARTICLE IX - CONVENTIONS AND MEMBERSHIP MEETING**

391
392 Section 1. General Membership Meeting.

393 A general membership meeting shall be held at all national conventions, at which the
394 membership shall be apprized of the state of the NTA.

395
396 Section 2. National Convention. A national convention shall be held annually during
397 July or August.

398
399 Section 3. Regional Conventions. Regional conventions shall be held annually unless the
400 executive council determines that it is not feasible due to lack of a host or unacceptable
401 financial arrangements. Guidelines for hosting a regional convention shall be
402 developed by the vice president and approved by the council.
403

404 405 **ARTICLE X - ELECTRONIC MEETINGS AND MAIL BALLOTS**

406
407 Section 1. Electronic Meetings. The board of directors, executive committee, standing
408 committees, and special committees are authorized to meet by telephone conference or
409 through other electronic communications media so long as all the members can
410 simultaneously hear each other and participate during the meeting.
411

412 Section 2. Mail ballots. The executive council may authorize a mail ballot on matters
413 arising between board meetings. The board of directors shall adopt procedures for
414 implementation of a mail ballot.
415

416 417 **ARTICLE XI - ADMINISTRATIVE OPERATIONS**

418
419 Section 1. NTA Headquarters. NTA headquarters shall be located in Bedford, Indiana.
420

421 Section 2. Office Manager. The conduct of business at NTA headquarters shall be under
422 the direction of an office manager.

- 423 1. The office manager shall be employed by and report to the executive council.
424 2. The office manager shall:
425 a. Be responsible for the day-to-day management of the financial and
426 administrative operations of NTA under the direction of the NTA executive
427 council;
428 b. Be responsible for the employment of such personnel as required to carry out
429 the duties of the NTA headquarters office provided that such employment falls
430 within the constraints established by the budget as adopted by the board of
431 directors and personnel policies established by the executive council; and
432 c. Perform such other duties as may be stated in the bylaws, other governing

433 documents, and the personnel manual.

434
435 Section 3. Fiscal Year. The fiscal year shall be the calendar year.

436
437 Section 4. Bonding. All staff and officers who manage or handle NTA finances and/or
438 assets shall be bonded according to policies adopted by the board of directors. The cost
439 of the bond shall be paid by NTA.

440 441 442 **ARTICLE XII - PARLIAMENTARY AUTHORITY**

443
444 The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall
445 govern NTA in all cases to which they are applicable and in which they are not
446 inconsistent with these bylaws and any special rules of order NTA may adopt.

447 448 449 **ARTICLE XIII - AMENDMENTS TO THE BYLAWS**

450 451 Section 1: Amendment By Mail

- 452 A. Any proposed amendment must be endorsed by five (5) board members or fifty
453 (50) NTA members in good standing.
- 454 B. Once any amendment has been properly endorsed, it shall be submitted to the
455 board of director within ten (10) working days. A verbatim statement of the
456 amendment, along with the justification for the change, shall be included.
- 457 C. If the board of directors votes to ratify the amendment by a margin of at least
458 two-thirds (2/3) of those voting at a board meeting, the chairman of the bylaws
459 and resolutions committee shall cause the amendment to be included in ballot
460 form in the next issue of the official publication of the NTA for vote by the
461 members.
- 462 D. If a majority of members voting by ballot approve the amendment, it shall
463 immediately become part of the bylaws of the NTA.
- 464 E. If the amendment must be voted by absentee ballot, by the board, then at least
465 three-quarters (3/4) of the board members voting must vote in the affirmative in
466 order to ratify the amendment. It shall then be placed before the membership, as
467 outlined in Section 1C above, and shall immediately be adopted if a majority vote
468 in the affirmative.
- 469 F. Mailed ballots shall be sent simultaneously postal service mail or by electronic
470 means, such as facsimile or e-mail, to each board member. Each board member
471 shall mark his ballot, sign his name, and return the ballot in person or by first class
472 mail to the NTA headquarters. No ballots shall be valid unless personally
473 delivered to NTA headquarters within fifteen (15) days of the mailing of the ballot,
474 or, if mailed, delivered in an envelope postmarked no later than fifteen (15) days
475 after the postmark on the envelope in which the ballot was first mailed. All ballots
476 from members shall be returned on or before the date set forth in the official NTA
477 publication. Return date of the ballot shall be determined by the postmark. Such
478 return date shall be forty (40) days from publication of the ballot.

479 480 Section 2: Amendment at Annual Meeting

481 Bylaws may also be amended at the annual convention by a simple majority vote of the
482 board, followed by a simple majority vote of the membership voting. Such proposed
483 amendments shall first be submitted in writing by five (5) board members or fifty (50)
484 NTA members in good standing to the NTA staff, who shall then submit them to the
485 members of the board of directors by mailing them at least sixty (60) days prior to the
486 date of the annual convention. The same proposed amendments shall also be mailed to

487 the membership at least thirty (30) days prior to the date of said annual convention, or,
488 in the alternative, the proposed amendment may be printed in the official NTA
489 publication at least thirty (30) days prior to the annual convention. The NTA staff shall
490 be responsible for submitting the above required notices.

###